

**MINUTES OF THE  
LOWER BEAR RIVER DISTRIBUTION COMMITTEE MEETING  
February 12, 2002  
Bridgerland Vocational Center, Logan, Utah**

The committee meeting was called to order at 9:00 am with Charles Holmgren conducting. He mentioned that Fred Selman had telephoned him and would not be able to attend the committee meeting today. Mr. Holmgren welcomed everyone else to the meeting and then asked for a reading of the minutes by John Larsen of the Division of Water Rights. There were no corrections to be made to the minutes. A motion to accept them was made by Jim Watterson, seconded by Howard Anderson, motion passed.

Mr. Lee Sim of the Division of Water Rights read the financial report for the past year. The balance of the distribution funds at the beginning of the year was \$13,913.42, total receipts at \$30,780.44, expenditures at \$28,005.01 giving a balance at the end of the year of \$16,688.85. There were four accounts delinquent at the end of the year for a total of \$229.57. Mr. Sim also discussed new collection procedures to be implemented by the Division of Water Rights with respect to delinquent accounts on the distribution systems. A motion was made by Jim Watterson to accept the financial report, seconded by Howard Andersen, the voting was unanimous.

Mr. Sim requested time to explain a new budget item that will need to be included in the budget proposal. Because of budget cuts by the governor to the Division of Water Rights, the Division will begin assessing the distribution systems for the calculating and preparing of assessments, processing assessment payments, disbursing of distribution funds, accounting, maintaining and updating distribution assessment accounts, etc. The state will begin assessing the distribution systems for this service beginning this year and for the next two years. This year's assessment will be at 2.5% of the 2002 budget or \$740.00. The following years the rate will be 5.0% and 7.5% respectively. He also emphasized the funds will be used only if necessary because of budget shortfalls. This will be shown as a line item on next year's financial report and the amount used if any will be indicated

Mr. Holmgren then discussed budget proposals for this year. After lengthy discussion, the budget for 2002 was set as follows: Salary \$17,200.00 Social Security \$1,316.00, Retirement \$2,654.00, Travel Expense \$1,600.00, insurance premiums \$6,400.00, Telephone \$300.00, committee expense \$200.00, Annual report \$726.00, Miscellaneous Expense \$864.00 to be used for computer replacement, State assessment \$740.00 for a total budget of \$32,000.00. The assessment was set at \$29,000.00. A motion to approve the budget and assessment was made by Al Trout, seconded by Claudia Conder, the voting was unanimous.

With no further business the meeting adjourned at 10:35 am.